

Downtown Investment Authority Regular Meeting

City Hall at St. James 117 West Duval St., Lynwood Roberts Room

Tuesday, February 24, 2015 - 3:00 p.m.

# <u>DIA Regular</u> <u>MEETING MINUTES</u>

**Board Members Present:** Oliver Barakat, Chairman; Jack Meeks, Vice Chairman; Craig Gibbs; Secretary; Jim Bailey; Melody Bishop; Doris Goldstein and Tony Allegretti

**Board Members Absent:** Kay Harper-Williams and Robert Clements

Office of General Counsel: Lawsikia Hodges and Susan Grandin

Council Member: Lori Boyer

Attendees: Mayor Alvin Brown, Aundra Wallace, DIA Chief Executive Officer; Guy Parola, DIA Redevelopment Manager; Tom Daly, DIA Redevelopment Analyst; Jim Klement, DIA Development Coordinator; and Karen Underwood, DIA Executive Assistant

# I. CALL TO ORDER

The meeting was called to order at 3:06 p.m. by Chairman Barakat and the board members introduced themselves for the record.

# II. MAYOR ALVIN BROWN – SIGNING OF ORDINANCE 2014-560

Mayor Alvin Brown signed Ordinance 2014-560 into law, authorizing the DIA to be the community redevelopment agency for Downtown.

# **III. ACTION ITEMS**

# A. APPROVAL OF JANUARY 28, 2015 REGULAR MEETING MINUTES

A MOTION WAS MADE BY BOARD MEMBER GIBBS AND SECONDED BY BOARD MEMBER ALLEGRETTI APPROVING THE JANUARY 28, 2015 DIA REGULAR MEETING MINUTES.

THE MOTION PASSED UNANIMOUSLY 7-0.

# B. APPROVAL OF RETAIL ENHANCEMENT PROGRAM COMMITTEE RECOMMENDATIONS:

1. **REP APPLICATION 2015-001** – Super Food and Brew, VCP Lynch Building, LTD, Applicant Alex Allison, Asset Manager

# A MOTION WAS MADE BY BOARD MEMBER BAILEY AND SECONDED BY BOARD MEMBER GIBBS APPROVING APPLICATION 2015-001 GRANT FOR \$49,837 TO SUPER FOOD AND BREW SUBJECT TO:

- 1) Applicant to obtain appropriate permits within 6 months of final program document approval and executed agreements with DIA;
- 2) Applicant to have all work completed within a 6 month period from final program document approval and executed agreements with DIA;
- 3) Applicant may receive up to a 6 month period extension to comply with final program document approval and DIA executed agreements; and
- 4) The forgivable loan will be secured by a personal guarantee of the tenant in the event of a default under the program or funding agreement.

# THE MOTION PASSED UNANIMOUSLY 7-0.

C. 2015 ONE SPARK CONTRIBUTION: \$25,000

## A MOTION WAS MADE BY BOARD MEMBER GIBBS AND SECONDED BY BOARD MEMBER MEEKS APPROVING RESOLUTION 2015-02-01 ALLOCATING \$25,000 IN GRANT PROCEEDS TO SUPPORT ONE SPARK.

#### THE MOTION PASSED UNANIMOUSLY 7-0

#### **IV. DISCUSSIONS**

- Jacksonville Landing RFP The agent for Iguana Investments Florida, LLC ("Iguana") provided a brief overview of Iguana's proposal for redevelopment of the Shipyards.
- Liberty Street Repairs Jim Robinson, Director of Public Works provided an update on the Liberty Street / Coastline Drive repair.

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# V. DOWNTOWN BRIEFING

Jim Klement provided the DDRB update and there was no meeting scheduled in February 2015.

# VI. OLD BUSINESS

- Chairman Barakat stated the last of the third historic building workshop will be scheduled with the next 2 3 weeks in hopes to provide a recommendation by the committee at the April board meeting. Chairman Barakat requested that both the City's consultant and the City's Planning and Development Department attend the next DIA Board Meeting to discuss the National Historic District designation effort for Downtown.
- Chairman Barakat reported that the National District updates will be presented at the next special meeting.

### VII. NEW BUSINESS

- Board Member Allegretti provided a summary of a meeting with Councilman Warren Jones and Aundra Wallace regarding James Weldon Johnson art project.
- Chairman Barakat recommended the Governance committee to meet within the next 60-days to determine how to evaluate DIA's Chief Executive Officer.
- Board Member Bishop requested an update of the Riverplace Boulevard Road Diet Request for Proposal.

# VIII. PUBLIC COMMENTS

Public speaker cards on file with the Downtown Investment Authority.

# IX. ADJOURNMENT

Chairman Barakat adjourned the meeting at approximately 4:20 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio CD is available upon request. Please contact Karen Underwood, at (904) 630-3492, or by email at karenu@coj.net.