



Downtown Investment Authority
Budget Committee Workshop
City Hall at St. James
117 West Duval St. Conference Room C. 3rd Floor
Thursday, June 9, 2016 -1:00 p.m.

DIA
Budget Committee Meeting Minutes

Board Members Present: Jack Meeks, Committee Chairman; DIA Chairman Jim Bailey; and Oliver Barakat, Board Member

Council Member: None

Mayor's Staff: None

DIA Staff: Aundra Wallace, Chief Executive Officer; Guy Parola, Redevelopment Manager; Tom Daly, Real Estate Analyst; Bob Carle and William Schaffer, Office of Public Parking, and Karen Underwood-Eiland, Executive Assistant.

Committee Chairman Meeks convened the meeting at 1:00 p.m.

I. Overview of FY 2015-2016 ADOPTED BUDGET

The purpose of this committee is to review the parking division department budget and to make any operational and policy recommendations to the DIA Board of Directors.

II. Review and Recommendation of FY 2016-2017 Budget

Tom Daly brought forth the finalized expenses for the Public Parking Budget.

CEO Wallace reported that the handouts provided was for the committee to fully understand the information for discussion at the next Board Meeting which is being held on June 23, 2016. He informed the committee that the Budget Review Committee meeting is scheduled on June 22, 2016 with the administration.

Tom Daly gave an overview budget expense report. Bob Carle has been employed since 1989 and William Schaffer has been employed since 2013. They both provided FY 2015/2016 changes to the 2016/2017 proposed budget.

Committee Chairman Meeks requested a more detailed expense. The numbers were automatically calculated by the Budget office. CEO Wallace pointed out that would create a bulky package and was trying to make it easy for the committee to review. The administration will ask a level of details at the Budget review committee. CEO Wallace and Robert Carle will be in preparation to answer any questions.

Bob Carle stated that the the parking relationship with the Tax Collector's Office makes it important for them to remain at the present location.

The Board continued to review the Public Parking Administration – DIPP412AD budget.

ADJOURNMENT

There being no further business, Committee Chair Meeks adjourned the meeting at approximately 4:09 p.m.

The next DIA Budget workshop will be determined.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio CD is available upon request. Please contact Karen Underwood, at (904) 630-3492, or by email at karenu@coj.net.

DRAFT FOR CIRCULATION: NOT APPROVED BY COMMITTEE