

**RESOLUTION 2017-11-05**

**A RESOLUTION OF THE DOWNTOWN INVESTMENT AUTHORITY (“DIA”) PROVIDING PARKING WITHIN THE YATES GARAGE FOR VOLUNTEERS OF THE FLORIDA THEATRE DURING EVENTS AT THE FLORIDA THEATRE AS A SPONSORSHIP TO THE FLORIDA THEATER; FINDING THAT THIS RESOLUTION IS CONSISTENT WITH DIA’S BUSINESS INVESTMENT AND DEVELOPMENT PLAN (“BID PLAN”); INSTRUCTING ITS CHIEF EXECUTIVE OFFICER IN CONJUNCTION WITH THE PARKING OFFICIAL TO DEVELOP POLICIES AND PROCEDURES NECESSARY TO IMPLEMENT THE RECOMMENDATIONS CONTAINED WITHIN THE OFFICE OF INSPECTOR GENERAL REPORT NUMBER 2017-06-005; REQUESTING THAT CITY COUNCIL ADOPT LEGISLATION EFFECTUATING THE SPONSORSHIP; AUTHORIZING THE CHIEF EXECUTIVE OFFICER TO EXECUTE ANY CONTRACTS AND DOCUMENTS AND OTHERWISE TAKE ALL NECESSARY ACTION IN CONNECTION THEREWITH TO EFFECTUATE THE PURPOSES OF THIS RESOLUTION; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, a Business Investment and Development Plan (“BID Plan”) has been adopted, which includes an update of the North Bank and Southside Community Redevelopment Area (“CRA”) Plan for Downtown; and

**WHEREAS**, the Office of Public Parking is within the management and operation responsibility of the DIA; and

**WHEREAS**, the Florida Theatre is a valuable asset within Downtown and essential to the continued revitalization of Downtown; and

**WHEREAS**, the use of unpaid volunteers by the Florida Theatre is essential to their operation and to promoting first-class event experiences; and

**WHEREAS**, prior to the incorporation of the Office of Public Parking into DIA there was an unwritten agreement with the Florida Theatre for gratis parking for their volunteers; and

**WHEREAS**, in order to formally memorialize the gratis parking practice, DIA adopted Resolution 2017-05-04; and

**WHEREAS**, the Office of General Counsel has advised DIA that to effectuate a parking sponsorship requires legislative action by the City Council; and

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**WHEREAS**, the Office of Inspector General in their September 15, 2017 Memorandum of Corrective Action identified three (3) recommendations for process improvement, as noted below:

1. Require the Florida Theatre establish a unique numbering and tracking system to ensure accountability of both assigned and unassigned vouchers. Further, ensure each unique numbered voucher has an expiration date and each voucher is documented and acknowledged in writing when assigned to a volunteer.
2. Establish written policies or procedures in order to ensure the Florida Theatre is collecting vouchers from volunteers (or staff as appropriate) at the end of their service (or when the voucher is no longer needed); and ensure unassigned vouchers are secured from access by Theatre personnel until assigned to volunteers or staff. These policies or procedures should provide a method for DIA or OPP staff to verify compliance with the policies or procedures.
3. Determine if the Florida Theatre should provide a list of uniquely numbered vouchers to OPP in order to allow for verification of parking during Theatre events; and

**WHEREAS**, this Resolution furthers BID Plan Redevelopment Goal 1, which reads, *"Reinforce Downtown as the City's unique epicenter for business, history, culture, education, and entertainment,"* NOW THEREFORE

**BE IT RESOLVED**, by the Downtown Investment Authority

**Section 1.** In consideration of the Yates Parking Garage being identified as a preferred parking location for Florida Theater events on the Florida Theater website, individual event webpages, ticket receipts, and playbills, the DIA through the Office of Public Parking will provide no-cost parking at the Yates Parking Garage for volunteers of the Florida Theatre during events. The term will begin upon the effective date of this resolution and terminate twenty-four months from that date.

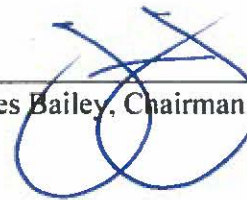
**Section 2.** The Chief Executive Officer, in conjunction with the City's Parking Official, shall develop policies and procedures necessary to implement the three (3) corrective action recommendations contained within OIG Correspondence Number 2017-06-005, which are identified verbatim previously in this resolution.

**Section 3.** The Chief Executive Officer is hereby instructed to seek the filing of legislation on behalf of the DIA and is authorized to take all necessary action including, but not limited to, execution of contracts, agreements and documents, as well as negotiate specific terms and conditions with the Florida Theatre on behalf of the DIA in furtherance of the purpose of this resolution.

**Section 4.** The Effective Date of this Resolution is the date upon execution of this Resolution by the Chair of the DIA Board.

WITNESS:

**DOWNTOWN INVESTMENT AUTHORITY**

  
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James Bailey, Chairman

Nov. 21, 2017  
Date

VOTE: In Favor: 7 Opposed: 0 Abstained: 0