



Downtown Development Review Board

Hybrid Virtual In-Person Meeting
Thursday April 08, 2021 at 2:00PM

[AMENDED]

BOARD MEMBERS

Trevor Lee, Chairman

J Brent Allen, Esq., Vice Chairman

Brenna Durden, Esq., Secretary

Christian Harden, Board Member

Frederick Jones, Board Member

Matt Brockelman, Board Member

Joseph Loretta, Board Member

Craig Davisson, Board Member

William J. Schilling Jr., Board Member

Note: *The City of Jacksonville and the Downtown Investment Authority are committed to making its website compliant with all state and federal laws, as well as accessible to as many people as possible. The City is currently developing a procedure to make all documents posted on the City's website readable via screen reader. In the meantime, public records that are not currently accessible via screen reader will not be posted to the City's website. To obtain the application materials for tab II.B., or tab II. C., please email Ina Mezini at RMezini@coj.net.*

I. CALL TO ORDER

II. ACTION ITEMS

A. Approval of the March 23, 2021 DDRB Regular Meeting Minutes

B. DDRB 2021-005: Haskell Special Sign Exception

Applicant: Chuck Knight

C. ~~DDRB 2021-006: Concealment Express Conceptual Approval Deferred~~

Applicant: Cyndy Trimmer

III. OLD BUSINESS

IV. NEW BUSINESS

V. PUBLIC COMMENTS

VI. ADJOURNMENT

[CONTINUED ON FOLLOWING PAGE]

Please be advised that this will be a hybrid virtual in person meeting. Attendees may participate in person or virtually.

PHYSICAL LOCATION

Jacksonville Public Library-Main Library/Downtown
303 North Laura Street
Multipurpose Room (located in the Conference Center)
Jacksonville, Florida 32202

Visitors are encouraged not to enter City owned public buildings if they have: symptoms of COVID-19, a fever of 100.4 degrees Fahrenheit or higher, are currently undergoing evaluation for COVID-19 infection, a diagnosis of COVID-19 in the prior 10 days, or have had close contact with someone infected with COVID-19 during the prior 14 days. Any member of the public entering City owned public building may choose to wear a mask inside the building.

Directions to Multipurpose Room: Upon entering Laura Street entrance to the Library, follow directions and signage for temperature check, then proceed into the Main Library. Walk counterclockwise around the grand staircase and you will see signs for the public elevators. Take the elevator down to level C for Conference Level. Exit the elevator and follow hallway out. Turn left out of the hallway and proceed through glass doors into Conference Center. The Multipurpose Room is the first room on the left.

VIRTUAL LOCATION

Interested persons desiring to attend this meeting virtually can do so via Zoom (including by computer or telephone) using the following meeting access information:

By Computer

<https://zoom.us/j/98596868344?pwd=bFJ1UEhrMmJ2SGNoKzNCdndzTmZLdz09>

Meeting ID: 985 9686 8344

Passcode: 698693

One tap mobile

+1 (646) 558-8656 (New York)

+1 (312) 626-6799 (Chicago)

Find your local number: <https://zoom.us/u/avyAuMLXj>



**Downtown Development Review Board (DDRB)
Meeting
Hybrid Virtual In-Person Meeting
Thursday April 08, 2021 2:00 p.m.**

MEETING MINUTES

Board Members Present: T. Lee, Chair; B. Allen, Esq., Vice Chair; B. Durden, Esq., Secretary; B. Schilling; M. Brockelman; C. Davisson; C. Harden (participated via Zoom)

Board Members Excused: F. Jones and J. Loretta.

DIA Staff Present: Guy Parola, Operations Manager; Steve Kelley, Director of Downtown Real Estate and Development; Lori Radcliffe-Meyers, Redevelopment Coordinator; Ina Mezini, Marketing and Communications Specialist; and Xzavier Chisholm, Administrative Assistant.

Representing Office of General Counsel: Susan Grandin, Esq.

I. CALL TO ORDER

Meeting Convened: 1:59 p.m.

Chairman Lee called the meeting to order at 1:59 p.m. Chairman Lee commented that Board Member Harden will be participating online and be able to vote.

II. ACTION ITEMS

A. APPROVAL OF THE FEBURARY 11, 2021 DDRB MEETING MINUTES

Chairman Lee opened the floor for discussion. Seeing none, Chairman Lee called for a vote.

A MOTION WAS MADE BY BOARD MEMBER ALLEN AND SECONDED BY BOARD MEMBER BROCKELMAN APPROVING THE MARCH 23, 2021 DDRB MINUTES.

THE MOTION PASSED 7-0-2.

**B. DDRB 2021-005: HASKELL SPECIAL SIGN EXCEPTION
APPLICANT – CHUCK KNIGHT**

Lori Radcliffe-Meyers reported that DDRB Application 2021-005 is requesting a Special Sign Exception to allow for a monument sign at 111 Riverside Avenue that will replace the existing Haskell sign.

Chairman Lee asked for the applicant presentation.

Chuck Knight, Jonathan Knight, and John Cox provided the applicant presentation.

Chairman Lee called for public comment. Seeing none, Chairman Lee opened the floor for discussion.

Board Member Durden commented on the size of the sign.

Mr. Knight discussed what factors went into the sizing.

Board Member Schilling asked if there are plans for plants and shrubbery around the base of the sign.

Mr. Knight responded that they plan to leave the grassy area at the base of the sign as it is.

Chairman Lee called for a motion.

A MOTION WAS MADE BY BOARD MEMBER ALLEN AND SECONDED BY BOARD MEMBER HARDEN RECOMMENDING APPROVAL OF DDRB APPLICATION 2021-005.

THE MOTION PASSED 7-0-2.

C. DDRB 2021-006: CONCEALMENT EXPRESS CONCEPTUAL APPROVAL APPLICANT – CYNDY TRIMMER *DEFERRED*

III. OLD BUSINESS

No old business.

IV. NEW BUSINESS

Mr. Parola commented on next month's board meeting. Ms. Radcliffe-Meyers listed the expected agenda items for next month's board meeting.

V. PUBLIC COMMENTS

No public comments.

VI. ADJOURNMENT

There being no further business, Chairman Lee adjourned the meeting at approximately 2:14 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments for this meeting, a recording or transcript is available upon request. Please contact Xzavier Chisholm at 904-255-5302 or xchisholm@coj.net.