

**Downtown Development Review Board (DDRB)**

Downtown Investment Authority



**Ed Ball Building, 214 N. Hogan Street**  
**1<sup>st</sup> Floor Training Room**

**Tuesday October 4, 2016 – 2:00 PM**

<b>Members:</b>		<b>Ex-Officio and Staff Distribution:</b>	
<b>Frederick Jones, Chairman</b>		Bill Joyce, PW Chief Engineering & Construction Management	
Joseph P Loretta, Vice Chair			
Craig Davisson, Secretary			
Rafael Caldera, Board Member		Council Member, Aaron Bowman	
William J. Schilling, Jr. Board Member		Brad Thoburn, JTA Representative	
Christian Harden, board Member		Jim Bailey, DIA Representative	
Carol Worsham, Board Member		Jacob Gordon, DVI, Ex-Officio Member	
Trevor Lee, Board Member		Michael Sands, PW/Dev. Mgt., Ex-Officio Member	
<b>Ex-Officio and Staff Distribution:</b>		Jason Teal, Assistant General Counsel	
Aundra Wallace, DIA CEO			
Jim Klement, DDRB Development Coordinator			
Guy Parola, DIA Redevelopment Mgr.		Karen Underwood-Eiland, DDRB Executive Secretary	
<b>I.</b>	<b>CALL TO ORDER – Chairman</b>		
<b>II.</b>	<b>ACTION ITEMS – Chairman</b>		
<b>III.</b>	<b>INFORMATION/DISCUSSION ITEMS Chairman</b>		
	A. Workshop for IBT, inner city bus terminal /JTA (Greyhound Bus Station )		
<b>IV.</b>	<b>OLD BUSINESS – Chairman</b>		
<b>V.</b>	<b>NEW BUSINESS – Chairman</b>		
<b>VI.</b>	<b>PUBLIC COMMENTS – Chairman</b>		
<b>VII.</b>	<b>ADJOURNMENT – Chairman</b>		
	Next Scheduled Meeting: ( October 20, 2016, )		



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Training Room, 1st Floor

*Tuesday, October 4, 2016 - 2:00 p.m.*

### MEETING MINUTES

**Board Members Present:** Chair F. Jones, R. Caldera, B. Schilling and C. Worsham

**Board Members Not Present:** C Davisson, C. Harden, T. Lee and J. Loretta

**DIA Chairman Present:** Jim Bailey

**DIA Staff Present:** Guy Parola, Redevelopment Manger; Jim Klement, Development Coordinator; and Karen Underwood-Eiland, Executive Secretary

**Representing Office of City Council:** None

**Representing Office of the Mayor:** Johnny Gaffney

**Representing Office of General Counsel:** Jason Teal

#### **I. CALL TO ORDER**

**Meeting Convened: 2:07 p.m.**

Chairman Jones convened the meeting and the attendees identified themselves for the record.

Chairman Jones reported that the workshop did not require any voting actions and a quorum was not needed.

Jim Klement noted that the DDRB Regular Meeting is scheduled on Thursday, October 20, 2016 at 2:00 p.m. The District is ready to move forward with their final review and approval on the date of October 26<sup>th</sup> or October 27<sup>th</sup>. This date would allow them time to gather all items for an expeditious circulation to the Members for review. Jim Klement stated that a separate meeting for the District was needed.

Board Members below were available for October 26, 2016.

- Jones
- Schilling
- Caldera
- Worsham

Karen will send invites to the Board for a quorum status.

## **II. INFORMATION DISCUSSION ITEMS**

### **A. WORKSHOP-FOR IBT, INNER CITY BUS TERMINAL/JTA (GREYHOUND BUS STATION)**

David Tudryn and Brad Rhodes provided a presentation and led the discussion for the entity. Allan Iosue, Brad Rhodes, Gary Wingo, Sam McKindree and Cantrece Jones were also in attendance.

Aaron McDaniel, Civil Engineer with Michael Baker International addressed screening of the dumpsters and trash receptacles. A more defined concept will be provided at the October 20<sup>th</sup> meeting.

Comments/feedback from the Board:

- Wayfinding
- Bus entrances
- How many cars are coming from the west?
- Resurface parking lot
- Delivery areas
- Architectural language
- Conceptual Approval on October 20<sup>th</sup>
- Entrances from Stuart Street
- Transparency on the street front.
- See the relationship of the bus

### **III. OLD BUSINESS**

None

### **IV. NEW BUSINESS**

None

### **V. PUBLIC COMMENTS**

None

### **VI. ADJOURNMENT**

There being no further business, Chair Jones adjourned the meeting at approximately 3:10 p.m.

The written minutes for this meeting are only an overview of what was discussed. For verbatim comments for this meeting, an audio CD is available upon request. Please contact Karen Underwood, Downtown Investment Authority at (904) 630-3492 or by email at [karenu@coj.net](mailto:karenu@coj.net).