



Downtown Development Review Board

**Hybrid Virtual In-Person Meeting
Thursday, July 15, 2021 at 2:30PM**

BOARD MEMBERS

Trevor Lee, Chairman

J Brent Allen, Esq., Vice Chairman

Brenna Durden, Esq., Secretary

Christian Harden, Board Member

Frederick Jones, Board Member

Matt Brockelman, Board Member

Joseph Loretta, Board Member

Craig Davisson, Board Member

William J. Schilling Jr., Board Member

***Note:** The City of Jacksonville and the Downtown Investment Authority are committed to making its website compliant with all state and federal laws, as well as accessible to as many people as possible. The City is currently developing a procedure to make all documents posted on the City's website readable via screen reader. In the meantime, public records that are not currently accessible via screen reader will not be posted to the City's website. To obtain the application materials for tab II.B, please email Ina Mezini at RMezini@coj.net.*

I. CALL TO ORDER

II. ACTION ITEMS

- A. Approval of the June 10, 2021 DDRB Regular Meeting Minutes
- B. DDRB 2021-007 The Ambassador Final Approval
- C. Ordinance 2021-386 Amending Sec. 656.361.5.2 Uses Regulated by District

III. OLD BUSINESS

IV. NEW BUSINESS

V. PUBLIC COMMENTS

VI. ADJOURNMENT

Please be advised that this will be a hybrid virtual in person meeting. Attendees may participate in person or virtually.

PHYSICAL LOCATION

Jacksonville Public Library-Main Library/Downtown
303 North Laura Street
Multipurpose Room (located in the Conference Center)
Jacksonville, Florida 32202

Visitors are encouraged not to enter City owned public buildings if they have: symptoms of COVID-19, a fever of 100.4 degrees Fahrenheit or higher, are currently undergoing evaluation for COVID-19 infection, a diagnosis of COVID-19 in the prior 10 days or have had close contact with someone infected with COVID-19 during the prior 14 days. Any member of the public entering City owned public building may choose to wear a mask inside the building.

Directions to Multipurpose Room: Upon entering Laura Street entrance to the Library, follow directions and signage for temperature check, then proceed into the Main Library. Walk counterclockwise around the grand staircase and you will see signs for the public elevators. Take the elevator down to level C for Conference Level. Exit the elevator and follow hallway out. Turn left out of the hallway and proceed through glass doors into Conference Center. The Multipurpose Room is the first room on the left.

VIRTUAL LOCATION

Interested persons desiring to attend this meeting virtually can do so via Zoom (including by computer or telephone) using the following meeting access information:

By Computer

<https://zoom.us/j/98596868344?pwd=bFJ1UEhrMmJ2SGNoKzNCdndzTmZLdz09>

Meeting ID: 985 9686 8344

Passcode: 698693

One tap mobile

+1 (646) 558-8656 (New York)

+1 (312) 626-6799 (Chicago)

Find your local number: <https://zoom.us/u/avyAuMLXj>



**Downtown Development Review Board (DDRB)
Meeting
Hybrid Virtual In-Person Meeting
Thursday, July 15, 2021 2:30 p.m.**

MEETING MINUTES

Board Members Present: T. Lee, Chair; B. Durden, Esq., Secretary; B. Schilling; C. Davisson; and C. Harden

Board Members Excused: B. Allen, Esq., Vice Chair; F. Jones; M. Brockelman; and J. Loretta

DIA Staff Present: Guy Parola, Operations Manager; Steve Kelley, Director of Downtown Real Estate and Development; Lori Radcliffe-Meyers, Redevelopment Coordinator; Ina Mezini, Marketing and Communications Specialist; and Xzavier Chisholm, Administrative Assistant.

Representing Office of General Counsel: Susan Grandin, Esq.

I. CALL TO ORDER

Meeting Convened: 2:33 p.m.

Chairman Lee called the meeting to order at 2:33 p.m.

II. ACTION ITEMS

A. APPROVAL OF THE JUNE 10, 2021 DDRB REGULAR MEETING MINUTES

Chairman Lee opened the floor for comment. Seeing none, Chairman Lee called for a vote.

A MOTION WAS MADE BY BOARD MEMBER SCHILLING AND SECONDED BY BOARD MEMBER DURDEN APPROVING THE JUNE 10, 2021 DDRB MINUTES.

THE MOTION PASSED 5-0-0.

B. DDRB 2021-007: THE AMBASSADOR FINAL APPROVAL

Ms. Radcliffe-Meyers reported that DDRB Application 2021-007 is seeking final approval for the renovation and adaptive reuse of the building known formerly as the Ambassador Hotel at 420 N Julia Street. The project will restore the historic Ambassador hotel and feature 100 rooms, a restaurant, lounge, and fitness center.

Chairman Lee called for the applicant's presentation.

Cyndy Trimmer provided the applicant presentation.

Chairman Lee called for public comment.

Mr. Chisholm stated that no public comment requests have been received.

Chairman Lee opened the floor for discussion.

Board Member Davisson thanked the applicant and noted that he is excited to see the restoration of the Ambassador hotel.

Board Member Harden thanked the applicant and stated his excitement for the project.

Board Member Schilling thanked the applicant and requested clarification on whether signage is included in the approval. Ms. Radcliffe-Meyers confirmed that signage is not included, and that the applicant must first go through NPS Historic Preservation, then through DDRB approval if need be.

Board Member Durden thanked the applicant and DIA staff for working through the process and overcoming barriers.

Chairman Lee congratulated the applicant.

Seeing no further discussion, Chairman Lee called for a vote.

A MOTION WAS MADE BY BOARD MEMBER HARDEN AND SECONDED BY BOARD MEMBER DURDEN RECOMMENDING APPROVAL OF DDRB APPLICATION 2021-007.

THE MOTION PASSED 5-0-0.

C. ORDINANCE 2021-386: AMENDING SEC. 656.361.5.2 USES REGULATED BY DISTRICT – **WITHDRAWN**

III. OLD BUSINESS

No old business.

IV. NEW BUSINESS

No new business.

V. PUBLIC COMMENTS

No public comments.

VI. ADJOURNMENT

There being no further business, Chairman Lee adjourned the meeting at approximately 2:47 p.m.

Downtown Development Review Board (DDRB) – Hybrid Virtual In-Person Meeting

Thursday, July 15, 2021

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The written minutes for this meeting are only an overview of what was discussed. For verbatim comments for this meeting, a recording or transcript is available upon request. Please contact Xzavier Chisholm at 904-255-5302 or xchisholm@coj.net.