

**Downtown Investment Authority  
 Budget Workshop AGENDA  
 City Hall at St. James, 117 W. Duval Street  
 Conference Room C 3rd Floor  
 Thursday, June 9, 2016 –1:00 P.M. – 2:00 P.M.**

**MEMBERS:**

Jack Meeks, Committee Chair  
 James Bailey, Committee Member  
 Oliver Barakat, Committee Member

<b>I.</b>	<b>OVERVIEW OF FY 2015-2016 ADOPTED BUDGET</b>
	A. Downtown Investment Authority (DIA)
	B. Public Parking
<b>II.</b>	<b>TABLE OF ORGANIZATION</b>
	A. Reorganization
<b>III.</b>	<b>REVIEW AND RECOMMENDATION OF FY 2016/2017 BUDGET</b>
	A. Downtown Investment Authority (DIA)
	B. Public Parking
	C. Downtown Vision Incorporated (DVI)
<b>IV.</b>	<b>ADJOURNMENT</b>
	<i>Next Scheduled Meeting: TBD</i>



**Downtown Investment Authority**  
**Budget Committee Workshop**  
**City Hall at St. James**  
**117 West Duval St. Conference Room C. 3<sup>rd</sup> Floor**  
**Thursday, June 9, 2016 -1:00 p.m.**

**DIA**  
***Budget Committee Meeting Minutes***

**Board Members Present:** Jack Meeks, Committee Chairman; DIA Chairman Jim Bailey; and Oliver Barakat, Board Member

**Council Member:** None

**Mayor's Staff:** None

**DIA Staff:** Aundra Wallace, Chief Executive Officer; Guy Parola, Redevelopment Manager; Tom Daly, Real Estate Analyst; Bob Carle and William Schaffer, Office of Public Parking, and Karen Underwood-Eiland, Executive Assistant.

Committee Chairman Meeks convened the meeting at 1:00 p.m.

**I. Overview of FY 2015-2016 ADOPTED BUDGET**

The purpose of this committee is to review the parking division department budget and to make any operational and policy recommendations to the DIA Board of Directors.

**II. Review and Recommendation of FY 2016-2017 Budget**

Tom Daly brought forth the finalized expenses for the Public Parking Budget.

CEO Wallace reported that the handouts provided was for the committee to fully understand the information for discussion at the next Board Meeting which is being held on June 23, 2016. He informed the committee that the Budget Review Committee meeting is scheduled on June 22, 2016 with the administration.

Tom Daly gave an overview budget expense report. Bob Carle has been employed since 1989 and William Schaffer has been employed since 2013. They both provided FY 2015/2016 changes to the 2016/2017 proposed budget.

Committee Chairman Meeks requested a more detailed expense. The numbers were automatically calculated by the Budget office. CEO Wallace pointed out that would create a bulky package and was trying to make it easy for the committee to review. The administration will ask a level of details at the Budget review committee. CEO Wallace and Robert Carle will be in preparation to answer any questions.

Bob Carle stated that the the parking relationship with the Tax Collector's Office makes it important for them to remain at the present location.

The Board continued to review the Public Parking Administration – DIPP412AD budget.

Chairman Bailey asked if there were any improvements to Water Street. Bob Carle responded no, there are lighting and security pending with Yates Garage.

Committee Chairman stated that Tom Daly sent him the operating schedules for the Parking garages as they affect the TIF's. In one of the Northbank TIF's there are significant negative amounts to those TIF's.

#### **ADJOURNMENT**

There being no further business, Committee Chair Meeks adjourned the meeting at approximately 4:09 p.m.

The next DIA Budget workshop will be determined.

*The written minutes for this meeting are only an overview of what was discussed. For verbatim comments of this meeting, an audio CD is available upon request. Please contact Karen Underwood, at (904) 630-3492, or by email at [karenu@coj.net](mailto:karenu@coj.net).*

**DRAFT FOR CIRCULATION: NOT APPROVED BY COMMITTEE**